

# **CALC MINISTRY TRAINING AWARD**

# **PURPOSE**

The purpose is to encourage, through financial support, those individuals enrolled in programs preparing them for pastoral ministry.

# **ADMINISTRATION**

This award, which falls under CALC's Pastoral Formation Fund, is administered by CALC's Board of Trustees. Awards recipients will be determined by CALC's National Council and awards will be allocated whenever and to the extent that funds are funds are available in the Pastoral Formation Fund.

#### **ELIGIBILITY**

The following general guidelines will apply to awards:

- A) Recipients of awards from the Bursary Fund must **be members of CALC congregations** who are engaged in or about to engage in studies which lead to pastoral ministry.
- B) Recipients should remain active in the ministry of the Church during the period of the award and plan to be involved in the ministry of CALC in the future.

# **A**MOUNT

The financial costs for tuition fees is expected to be equally shared by CALC, the host congregation and the student. Thus, for example, if the course fees are \$3,000, the expectation is that the cost will be \$1,000 for each of CALC, the host congregation and the student.

## FILING AN APPLICATION

Each applicant will be responsible for ensuring that the following are submitted to CALC's Board of Trustees by the <u>deadline of the Friday of the 1st week of January for Spring Sessions and Friday of the first week of August 15<sup>th</sup> for Fall Sessions:</u>

- A) The enclosed **application form**.
- B) **Two Letters of Reference**. One letter should be from your pastor.
- C) If the congregation is willing and able to provide financial support, <u>a letter from the Chairperson of the host congregation</u> indicating that the host congregation intends to provide such support to the student and the amount of that support. This is not obligatory and the congregation may choose to contribute a lesser amount than the suggested one third portion.
- D) A photocopy of **transcripts** from your studies completed to date.

Successful applicants will receive notification of awards by end of the second week of January and the end of the second week of August. Awards will be paid subject to verification of enrollment.

# Now it is up to you!

Please follow these guidelines carefully in preparing your application and supporting documentation. If you have any questions, please contact a member of CALC's Board of Trustees: <a href="http://www.calc.ca/boardoftrustees.htm">http://www.calc.ca/boardoftrustees.htm</a>

NOTE: LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.